

Freedom of Information Act Status Report

July 1, 2016 – September 30, 2016

**Office of
Administration
and Resource
Management**

FOIA Processing Status	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
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Requests pending at beginning of quarter	41	34	53	63
Requests received during quarter	26	60	80	49
Requests processed during quarter	32	42	71	57

Requests pending at end of quarter	35	52	62	55
Requests backlogged at end of quarter	23	20	29	30
Percentage of requests backlogged at end of quarter	66%	38%	46%	55%

**Freedom of
Information Act
Officer:**

Lauren Lemley

Reporting Period:
FY 2016 4th Qtr.

Oldest Requests	Date Received
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EPA-HQ-2014-008353	07/10/2014
EPA-HQ-2014-008490	07/15/2014
EPA-HQ-2015-002910	01/07/2015
EPA-HQ-2015-002911	01/07/2015
EPA-HQ-2015-002912	01/07/2015
EPA-HQ-2015-002913	01/07/2015
EPA-HQ-2015-002914	01/07/2015
EPA-HQ-2015-002915	01/07/2015
EPA-HQ-2015-005802	04/02/2015
EPA-HQ-2015-009475	07/30/2015

Office of Environmental Information National Freedom of Information Act Program

Note: Please see page 2 for Status Report legend.

Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).